



## MINUTES

Tuesday 12<sup>th</sup> June 2012

6:00-7:00 pm

Blue Bell Inn, Hurcott Road, Kidderminster

### Minutes

#### Attendees:

Sue MacTaggart - Chair (SM)	Local Resident
Sam Roberts – Vice Chair (SR)	Local Resident
Lesley Hatch - Treasurer	Local Resident
Marilyn Harper (MH)	Local Resident
Spike (S)	Local Resident
Lesley Hatch - Treasurer	Local Resident
Tim Hollis	Tennis Club
Jordan Farnell (JR)	Vestia

#### Apologies:

Cllr Mumshad Ahmed (MA)	District & County Councillor
Dave Sadler	Tennis Club
Alan Breen	WFDC
Carina Johnstone (CJ)	Local Resident
Liz Hatch	Local Resident

### 1.0 Welcome & Introductions

1.1 SM welcomed everyone and gave apologies.

### 2.0 Previous Meeting & Actions

2.1 The group confirmed that the minutes of the previous meeting were a true and accurate record.

### 3.0 Jubilee Event

3.1 The group discussed the jubilee event and agreed that the day was a success.

3.2 The group have agreed to send thank you letters to the following contributors on the day: Freddi, church of latter day saints, Mumshad's Restaurant, Zeera Tandori, Tasty House, Red Cross, Carnival Queen, KD7 Scouts, Hudson's Florists, Mr Softy, Livvy, Paragon Jewellery.

- 3.3** The group discussed planning ideas for when they next hold an event, these included: having at least 2 dedicated people per store; having established roles for the events; need parking signs erected due to limited parking available; ensuring things such as stores with equipment on are occupied and cleared up before leaving.
- 3.4** The group watched a video made by TH from the day. The group then discussed options for where and what they would like to include onto their website.
- 3.5** The group discussed the naming of their Facebook page, agreeing that they will need to look at changing the page name to 'Baxter Gardens Park'.
- 3.6** The group discussed what they would like in the way of a shelter. JF informed the group that the shelter they had looked at cost £4000.00. The group would also need to work with the council to consult with the local community on the instalment of a shelter in the park. JF informed the group that he had written to the Alan Breen as requested in regards to using S106 monies towards the shelter but is still awaiting a response. JF to follow up.

**Action 1: JF to check with Justin Bryant if the group can put video onto website, including safeguarding.**

**Action 2: JF to see if Justin Bryant can give him access to Facebook, to download the groups photos onto their website.**

**Action 3: JF to see if a Facebook link can be included on the group's website**

**Action 4: SM to change Facebook page name to 'Baxter Gardens Park'.**

**Action 5: JF to chase Alan Breen for response on S106 money being used for a shelter.**

#### **4.0 Notice Board & Dog Bag Dispenser**

- 4.1** The group discussed the dog poop bag dispenser and agreed that they will need to monitor the rate at which the bags within the dispenser are used, to then develop a system of replenishing them.
- 4.2** The group discussed the back of the notice board seeming incomplete. JF informed the group that he had written to Alan Breen who had in turn contacted the company and is awaiting a response.
- 4.3** LH agreed to be responsible for updating and checking the notice board. SM & S to give LH a key.

**Action 6: JF to feed back with Alan Breen's in regards to the notice board.**

#### **5.0 Next Events**

- 5.1** The group discussed holding the following events: **1. Quiz Night - 4<sup>th</sup> August – 2. Bulb Planting & Working Party – End of August**

**– 3. A ‘Healthy Owner, Healthy Dogs’ event- date to be confirmed (September).**

- 5.2** Spike agreed to produce the quiz again, and would do fewer rounds this time around.
- 5.3** The group agreed to confirm with the parks department to having a working party to plant bulbs and complete planting in the park, JF to contact parks department on group’s behalf to confirm.
- 5.4** For the ‘Healthy Owner, Healthy Dogs’ SR agreed to contact JF & SR to look at getting Health Trainers and NHS involved with the event, this could also include Natalie Hughes and her current Obesity Programme. Group agreed to contact local animal/dog related organisations/companies to invite them to the event.

**Action 7: Group to set a date for the event Health Owners, Healthy Dogs event**

**Action 8: SR to contact JF in regards to health trainers/NHS doing an event.**

**Action 9: Group to draw up a list of all organisations/companies they would like to invite to the event**

**Action 10: JF to contact Alan Breen to confirm the group to have a working party and the planting of bulbs.**

## **6.0 AOB**

- 6.1** SM enquired if the garage she currently rents from TCHG could be rented by the parks groups at a subsidised rate.
- 6.2** The group discussed the naming of the park and confirmed that they need to refer to the park ‘Baxter Gardens Park’, to distinguish identity from ‘Baxter Gardens’.
- 6.3** The group placed concerns about the park only having its grass cut around the children’s play area and have asked if the parks department could confirm with them when they are scheduled to the rest of the park. JF to follow up.

**Action 11: JF to enquire with TCHG as to the use of the garage.**

**Action 12: JF to contact council on group’s behalf in regards to grass cutting.**

**Action 13: JF to confirm when groups next AGM is due to be held.**

## **7.0 Date of Next Meeting**

**Tuesday 24<sup>th</sup> July 2012 at Church of Latter Day Saints,  
Birmingham Road, from 6:00pm.**

**The group have now decided to hold their meetings the 4<sup>th</sup> Tuesday of every month.**

<b>Action No.</b>	<b>What</b>	<b>Who</b>
<b>1</b>	<b>Check with Justin Bryant if the group can put video onto website, including safeguarding.</b>	<b>JF</b>
<b>2</b>	<b>See if Justin Bryant can give him access to Facebook, to download the group's photos onto their website.</b>	<b>JF</b>
<b>3</b>	<b>See if a Facebook link can be included on the group's website.</b>	<b>JF</b>
<b>4</b>	<b>Change Facebook page name to 'Baxter Gardens Park'.</b>	<b>SM</b>
<b>5</b>	<b>Chase Parks Department for response on S106 monies going towards shelter on the group's behalf</b>	<b>JF</b>
<b>6</b>	<b>Feed back with Alan Breen's in regards to the notice board.</b>	<b>JF</b>
<b>7</b>	<b>Set a date for the Health Owners, Healthy Dogs event.</b>	<b>Group</b>
<b>8</b>	<b>SR to contact JF in regards to health trainers/NHS doing an event.</b>	<b>SR</b>
<b>9</b>	<b>Draw up a list of all organisations/companies they would like to invite to the event.</b>	<b>Group</b>
<b>10</b>	<b>Contact Alan Breen to confirm the group to have a working party and the planting of bulbs.</b>	<b>JF</b>
<b>11</b>	<b>Enquire with TCHG as to the use of the garage</b>	<b>JF</b>
<b>12</b>	<b>Contact council on group's behalf in regards to grass cutting.</b>	<b>JF</b>
<b>13</b>	<b>Confirm when groups next AGM is due to be held.</b>	<b>JF</b>