



Friday 9<sup>th</sup> September 2011

5:00-6:30 pm

The Church of the Jesus Christ of Latter-day Saints  
Birmingham Road

### **Minutes**

#### **Attendees:**

Sue MacTaggart (Chair)	local resident
Liz Hatch	local resident
Lesley Hatch	local resident
Jordan Farnell	Vestia
Marilyn Harper	local resident
Tim Hollis	Tennis Club
Carina Johnston	local resident

#### **Apologies:**

Spike	local resident
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#### **1.0 Welcome & Introductions**

SM welcomed everyone to the group.

#### **2.0 Minutes of last meeting**

SM gave an update on the last PACT meeting, informing the group that recent crime levels have fallen in the region. The next PACT meeting is on Monday 10<sup>th</sup> October.

Tim informed the group that he has still yet to chase up the use of the courts during the morning. In the meantime he informed the group that the courts are not being used in the morning and he will be contacting the schools to see if they are interested in hiring the courts out.

#### **Action 1: Tim to look in to hiring out courts**

#### **Summer Event**

The group reviewed the Summer Event and agreed it was a positive day which ran well. The day included putting on tennis taster sessions and selling cakes which made £70 for the group. Suggestions for next time included having the refreshments outside rather than in the church.

## **Bird Boxes**

JF informed the group that Nick Parker has agreed to do some flat pack bird boxes for the group to erect in the park. HM informed JF that Justin Bryant has worked with 'Cookie' in St George's Park to do a similar project and he may be able to help.

### **Action 2: JF to enquire about Cookie with Justin Bryant.**

#### **October Half Term**

The group have agreed that they may delay the October Half term event later on in October to November time due to the bark in the park event taking place at the start of October.

### **3.0 Vice Chair**

SM informed the group that it may be a good idea for the group to have a Vice Chair to support the work of the group and meetings. Especially if Susie is unable to attend.

### **Action 3: Group to choose a possible Vice Chair**

#### **4.0 Bark in the Park Event**

SM informed the group that they have still yet to spend the funding from the BIG Local which has to be spent by the 30<sup>th</sup> September. Therefore, SM has met with JF to organise a Bark in the Park event in the park which will be on the 1<sup>st</sup> October, 10:00-12:00pm.

JF informed the group that so far invited to the event has included Vale Veterinary Group, RSPCA, Happy Staffie Rescue, Wyre Forest Dogs, Greyhound Trust, and possibly the Red Cross.

Each attendant on the day when registering will be given a free doggie bag and be required to fill in a BIG Local survey form, to promote the BIG Local event.

The issue of providing a generator to power both water and an amplifier facility was discussed, TH looking into providing these.

The group discussed having both a BBQ & animal photographer on the day. Due to past events it was felt unlikely that the Scouts would not provide a BBQ. However, MH indicated that her daughter may be able to provide photography on the day. These photographs may be used to fund a Christmas calendar.

TH informed the group that there are some constructions being conducted on the Tennis grounds site and that these may not be finished by the 1<sup>st</sup> October and may affect access to the church on the day.

**Action 4: The group have agreed to have a planning meeting on Monday, 26<sup>th</sup> September at 5:30**

**Action 5: TH looking into providing generator and amplifier for event.**

**Action 6: MH looking into inviting her daughter to take photographs.**

## **5.0 Meeting with Parks Department**

SM informed the group of her meeting with the parks team and identified two main points of what the parks team are offering. The first was that the parks team are looking to write a document of recognition of the group and the work they do in and for the park. Secondly, that they are looking to put together a ten year plan of proposed works for the park which would require external funding to complete.

SM informed the group that the parks team wanted to explain the above further and the group agreed to them attending the next meeting.

**Action 7: JF to invite the parks team to the next meeting.**

## **6.0 AOB**

### **Website ([www.friendsofbaxtergardens.weebly.com](http://www.friendsofbaxtergardens.weebly.com))**

JF informed the group that Vestia have now developed and published a website for the group. If the group want anything adding to the website or have any suggestions then to let JF know.

### **Travis Pit (<http://www.wfa.org.uk/2011/08/31.asp>)**

JF informed the group that Travis Pit, an independent website blogger on the Wyre Forest, has sent an email through to the groups website identifying that he has entered them/the park into a prize draw to win one of Kenco's prize give away, which is a glass Crab for the park.

### **Calendars**

The group discussed the idea of creating a calendar from the photographs produced at the Bark in the Park event. The group have decided to discuss this further in the next meeting.

### **Action 8: Group to discuss Calendar**

### **Dog Poop Dispenser**

JF informed the group that he has written to the council on the group's behalf for a dog poop bag dispenser to be installed. This dispenser will be the responsibility of the group to maintain and replenish the poop bags. The cost of the dispenser will be in the region of £120.

### **Action 9: JF will inform the group of the council's decision on the dispenser**

### **Tennis Club**

TH informed the group that they are putting in a funding application for lighting on the tennis courts and that they will be leafleting local residents about this.

### **Councillor Grant**

HM informed the group that he will soon have access to a grant of around £500 which is aimed at community groups and their events.

## **7.0 Date of next meeting**

6.1 17/10/11 at Church of Latter Day Saints from 5:30pm

### **Action 10: JF to help the group set up a website**

<b>Action No.</b>	<b>What</b>	<b>Who</b>
<b>1</b>	<b>Tim to look in to hiring out courts</b>	<b>TH</b>
<b>2</b>	<b>JF to enquire about Cookie wit Justin Bryant.</b>	<b>JF</b>
<b>3</b>	<b>Group to choose a possible Vice Chair</b>	<b>GROUP</b>
<b>4</b>	<b>The group have agreed to have a planning meeting on Monday, 26<sup>th</sup> September at 5:30</b>	<b>N/A</b>
<b>5</b>	<b>Looking into providing generator and amplifier for event.</b>	<b>TH</b>
<b>6</b>	<b>Inviting her daughter to take photographs.</b>	<b>MH</b>
<b>7</b>	<b>Invite the parks team to the next meeting.</b>	<b>JF</b>
<b>8</b>	<b>Discuss Christmas calendar from BITP photo's</b>	<b>Group</b>
<b>9</b>	<b>Inform the group of the council's decision on the dispenser</b>	<b>JF</b>